

## Finance Council Meeting Minutes

May 28, 2020

Attending via Zoom: Father Walter, Bob Hofacker, Terry Woelfel, Dave Pierre, Lynn Wildenberg, Kevin Hawley, Renee Cowart and Joan Hietpas.

Minutes from the March 26, 2020 Finance Council meeting were approved. Terry Woelfel made a motion to approve, Dave Pierre seconded, motion carried.

### Pastor's Report

1. Worship
  - a. Communion service Sunday May 31 and June 7 at 11am
  - b. Mass at 25% occupancy starting June 13/14
  - c. Confirmation will be at Saint Edward and I will receive delegation to do the confirmation. Date TBD. Likewise, at Saint Nicholas
  - d. First communion, Sat/Sun October 10/11
2. Education
  - a. School enrollment
    - i. 2019-2020 75 St. Ed, 79 with Hortonville
    - ii. 2020-2021, 72 St. Ed, 82 with Hortonville
    - iii. 17 are in school choice
  - b. School staff- all returning except one part-time.
  - c. Debbie Spielbauer, Adult NE coordinator resigned. Thanks, Debbie, for your ministry here at Saint Edward. The job has not been posted.
  - d. NE, still hoping to do a type of Vacation Bible School later in summer.
3. Stewardship/finance
  - a. Contribution distribution (see spreadsheet)
  - b. Paycheck protection program- transfer to grant details will be the subject of a webinar in early June.
  - c. Janitorial plan. Still no candidates for part-time janitor at Saint Nicholas School.
4. Living Justice, Dignity of the human person, Dignity of work, Solidarity with the poor
5. Holy, Engaged, Alive
  - a. Parish Mission Planning team will meet in June
  - b. Seminarian Andrew LeGreve will be with us at Saint Edward and Saint Nicholas until August 2.

### Finances

- The 2021 budgets were reviewed for NE, School and the Parish budget.
  - The enrollment at school is expected to increase by three students for the 2020-2021 school year.
  - The School Choice process has been completed and we have approximately 17 students eligible.
  - Payroll continues to increase for the parish, as a whole, and the council continues to monitor monthly.
  - Mark Lang will become full-time at St. Edward when St. Nicholas finds a part-time janitor. With Mark at a full-time role at St. Edward, the cleaning service will be reduced, along with the cost. The cleaning service finishes the floors in the school at the end of the school year. The budgeted amount will be adjusted from \$14,000 to \$4,000.
  - The line item in the budget for the media recording/casting capability for \$2,000 was removed from the budget.
- Debbie Speilbauer, the Adult NE Coordinator, has resigned. Father is looking at an autumn hire. Is there the potential to have this as a volunteer position?
- Dave Pierre made a motion to approve the Parish budget contingent upon Father working with Celia and the NE portion of the budget, to target a reduction of \$7,000. Terry Woelfel seconded; motion carried.

### **Old Business**

- Annual parish meeting will be August 5 at 6:00 p.m.

### **New Business**

- The goal is to have new Finance Council members selected September 19 and 20.
- The Trustee election is rescheduled for September 19 and 20.

### **Buildings and Grounds Report – Mark Lang**

- School / Church disinfection has been completed twice.
- The long-term planning list is being worked on. I continue to look for helper volunteers as some have stepped down. Cathy Schwieso has stepped up to lead the Buildings and Grounds committee. I would still like to find 3 to 5 additional people that would be willing to actively serve on the Building and Grounds committee. Please forward information should you know of anyone willing to do that.
- The concrete slab near the air conditioner has been removed and hauled away. I have contacted 3 Parishioners, Jim Hofacker, Jim Howard, and Red Bauman to see if they might have a couple hours to come with finishing tools to help finish when it gets poured. All are too busy. Bloy Concrete gave me a bid of \$600.00 and said they could have it completed by August. I want it completed before that date, so I am planning to do it myself, in between my other projects. (Terry and Travis Woelfel have volunteered to complete the concrete pad.)
- The John Deere Lawn mower has the new deck on and functioning, and the new deck is doing an outstanding job.
- All windows in the church and the lowest level of the school have been cleaned. Thanks to Ms. Sandy for her help with that long overdue project.
- My time between St Nicholas and St Edward remains close to 55% St Nicholas, 45% St Edward. I continue to look forward to additional staff, should that work out.
- We have ordered a disinfectant unit for mist disinfecting in the church and school.
- Snow plowing went very well this past season. Eric Zitzelberger did a great job and has already agreed to do it again next season.
- Bill Rathsack, Trico, is filling in and re leveling the low areas of the tractor pull camping area to create better drainage in that area.
- I have installed a French drain to allow excess water to have better drainage off the tractor pull area.

The next Finance Council meeting will be Thursday, September 24, 2020 at 5:15 pm.

Meeting adjourned, Terry Woelfel made a motion to adjourn, Dave Pierre seconded, motion carried.

Respectfully submitted by Lynn Wildenberg