

**Finance Council Meeting Minutes**  
**February 27, 2020**

Attending: Father Walter, Bob Hofacker, Terry Woelfel, Dave Pierre, Lynn Wildenberg and Joan Hietpas.

Excused: Kevin Hawley

Opening Prayer – Father Walter

Minutes from the January 23, 2019 Finance Council meeting were approved. Dave Pierre made a motion to approve with changes to the date and spelling, Terry Woelfel seconded, motion carried.

**Pastor's Report**

1. Worship
  - a. Parish penance service March 11, 5:45 pm
  - b. Let's recruit more media operators
2. Education
  - a. High school senior night, March 4
3. Stewardship/Finance
  - a. Contribution distribution (see spreadsheet)
  - b. Maintenance priority task group - Feb 28
  - c. Financial Peace University
  - d. Janitorial
4. Living Justice
  - a. Love Your Neighbor all-night prayer vigil, March 14-15
5. Holy, Engaged, Alive
  - a. Parish Mission Planning
  - b. Teach my people to pray Holy Hour: Friday, March 20, after the 8:15am Mass

**Finances**

- Reviewed and approved the January Financials. Also looked at the Fiscal year to date numbers, payroll expenses are higher than budgeted as well as a couple of other expenses, continue to monitor. The parish received word that the health insurance for next year will increase by 18%. Lynn Wildenberg made a motion to approve the January financials, Terry Woelfel seconded, motion carried.

**Old Business**

1. Parish Mission Planning
2. Full-Time Maintenance Person
  - In order to meet the approved annual budget , the Finance Council and the Pastoral Council recommends hiring a full-time Facilities Coordinator to include the responsibility of cleaning five days per week thereby eliminating the need for a cleaning service. The cost will not affect the budget as the elimination of the cleaning service will offset the cost of a full-time maintenance person.

**New Business**

1. Annual meeting date
  - a. Looking at scheduling the Annual Parish Meeting on the first Wednesday in August. Checking for scheduling conflicts.
2. NE and Parish Budget submittal dates – tabled until the March meeting.
  - a. Mike Collom has forwarded the Music Ministry budget for the next fiscal year. Tabled for review until the March meeting.

### **Buildings and Grounds Report**

- Cupola Light Update. The light fixtures that were faulty and have been rebuilt and have been delivered. The track lift is scheduled for March 9th to complete the project. Pete Hofacker and Scott Pynenberg are aware of this schedule and plan to be helping us finalize the project.
- The Sewage Lift pumps in the school basement have been repaired. They are working great. The final price came in under budget. It was \$1078.35. The estimate was \$1575.
- The kitchen mixer now has a safety guard on it, per the safety inspector.
- Safety Cones to identify the children's play area are now in place and being used as a visual barrier at recess and lunch breaks. Staff and volunteers can handle the cones. They are setting the safety cones out daily at the first recess and moving them back after the last recess of the day.

The next Finance Council meeting will be Thursday, March 26, 2020 at 5:15 pm.

Closing Prayer

Meeting adjourned, Dave Pierre made a motion to adjourn, Terry Woelfel seconded, motion carried.

Respectfully submitted by Lynn Wildenberg