

Finance Council Meeting Minutes

October 25, 2018

Attending: Father Walter, Sarah Van Camp, Kevin Hawley, Bob Hofacker, Lynn Wildenberg, Joan Hietpas, Dave Pierre, and Terry Woelfel

Excused: Jim Hofacker, Royce Alsbach

Opening Prayer – Father Walter

Minutes from the September 27, 2018 Finance Council meeting were approved with an amendment, adding the date of 3/17/19 to set the goal for meeting the Bishop's Appeal. Kevin Hawley made a motion to approve as corrected, Bob Hofacker seconded, motion carried.

Pastor's Report

1. Worship
 - a. September altar server of the month: Hailey Lamers
 - b. Add pew frontals with kneelers (seek approval, bids, proxy, installation) Joe Stemper will look at the work tomorrow. (Stemper's supplied our pew system)
2. Education
 - a. Church bulletins will feature children's art on a regular basis
 - b. Student/teacher ratio
 - c. Disbursement of parish funds strategy
 - d. Saint Francis Xavier student service hours, Father putting note in bulletin to solicit volunteers
 - e. Music/choral academy
3. Stewardship/finance
4. Holy, Engaged, Alive
 - a. Teach my people to pray Holy Hour: Friday Nov 16, after the 8:15am Mass
 - b. Pastoral council is working on a strategic plan based on the document "Parishes, Holy, Engaged, Alive."
 - c. Parish staff will attend the Discipleship Seminar II on October 25
 - d. I will attend spiritual theology for priests at USML October 29 to Nov. 8

Old Business

- Members of the Finance Council will write a stewardship article to be published in the bulletin. One article will be published each month. Articles have been prepared by Terry Woelfel, Sarah Van Camp and Lynn Wildenberg. Other Finance Council members will provide their articles to Joan for publication.
- Father is waiting on a bid from Stemper's for pew frontals with kneelers.
- The information for the proposed land purchase has been provided to the Pastoral Council. The Pastoral Council would like to see a formal proposal. Further discussion will occur at the joint Finance and Pastoral Council meeting in November. The Finance Council will take the Pastoral Council's vote as a directive when making the decision if the land is purchased or not. The parish may own up to 30 acres before property taxes are assessed. Currently the parish owns approximately 21.5 acres, and if the lots are purchased, we would own approximately 24 acres. We may conduct a survey of parishioners to understand their future needs/wants.
- Update on new speakers; new speakers aren't required for the Sacristy, Gathering Area, St. Nicholas and St. Edward Rooms, a new amplifier is needed, which will cost around \$850. Gave Mike Collom the authorization to proceed.
- The media software 30-day trial has expired. Visually there wasn't much difference from PowerPoint. Father will talk with the operators that input the information to get their thoughts on the ease. We have another 30-day trial of another software that we are looking at.
- The rental property on Mackville Road is experiencing mold issues and cat odor problems. Mark has been notified of issues and we are awaiting Brockman's Roofing to take care of the issue, which is taking too long. Father will be instructing Mark to have the issue taken care of immediately and if we need to find another vendor to do so.

Finances

- Reviewed the September, 2018 financial reports. A motion was made by Terry Woelfel to approve the September financials, seconded by Dave Pierre, motion carried.

New Business

- Reviewed the Pastoral/Maintenance position. Jeff is working 60 plus hours per week. Father believes that Jeff is ready to take on the pastoral responsibilities full-time. Joan will be providing a couple of janitorial service company names to Mark and he will pursue bids. Mark will remain as the Facilities Manager at both St. Edward and St. Nicholas.
- The agenda for the joint Pastoral and Finance Councils Meeting was reviewed.
- The Pastoral Council wish list will be reviewed at the joint meeting.

Mark Lang's Report

- Currently, this fiscal year, since July 1st, 45% of my time has been spent at St Edward parish, and 55% at St Nicholas.
- The east rental house flat roof continues to leak and needs repair. Mel Brockman is planning to repair it. He will provide a ball park cost. Once that is complete, I recommend we replace the ceiling and insulation in that room as it is musty and moldy
- One boiler in the school is not firing and needs a new ignition module. The part is ordered, and with shipping should cost about 200.00. Another boiler has a pump that may need replacing. It took a bit to get it pumping this year. It is the only pump of the 3 that is still original. I expect that pump to cost approximately 600.00 to 800.00 when the time comes. It may last another year or so, and I do intend to work with it as long as it continues to work.
- Landscaping of the PVC pipe area has been completed.
- The soil leveling and seeding of the road ditch has been completed.
- Ron Ebben has agreed to organize and head up the Church staining project which is scheduled for Summer of 2019. He will coordinate volunteers, coordinate scaffolding, and coordinate lift trucks and cranes as needed to complete the cupola.
- Adam Van Camp will once again be doing the snow plowing this winter season.

Future Agenda Items

- Discuss Finance Council liaisons to other committees.

Meeting adjourned, Dave Pierre made a motion to adjourn, Lynn Wildenberg seconded, motion carried.

Next meeting is November 29, 2018 at 5:15 pm in the parish office.

Respectfully submitted by Lynn Wildenberg