

**Finance Council Meeting Minutes  
(Amended)  
November 29,2018**

Attending: Father Walter, Sarah Van Camp, Kevin Hawley, Bob Hofacker, Lynn Wildenberg, Joan Hietpas, Dave Pierre, Jim Hofacker, Royce Alsbach and Terry Woelfel

Excused: None, All Present

Opening Prayer – Father Walter

Minutes from the October 25, 2018 Finance Council meeting were approved. Terry Woelfel made a motion to approve, Dave Pierre seconded, motion carried.

**Pastor's Report**

1. Worship
  - a. October altar server of the month: Lauren Stelow
  - b. Add pew frontals with kneelers (seek approval, bids, proxy, installation) Received bid from Stemper's; seeking another bid.
2. Education
  - a. Church bulletins feature children's art on a regular basis
  - b. Student/teacher ratio recommended range 12-26, with a "sweet spot" being 18. Classrooms with more than 18 students would get an aide
  - c. Disbursement of parish funds strategy
    - i. 35% School less SFX subsidy
    - ii. 7% NE k-12
    - iii. 7% NE adult
    - iv. 5% Youth ministry
    - v. 2% Young adult ministry
  - d. Celia is composing job description for NE k-5 coordinator
  - e. Saint Francis Xavier student service hours
  - f. Music/choral academy
3. Stewardship/finance
  - a. Growth in giving!
4. Holy, Engaged, Alive
  - a. Teach my people to pray Holy Hour: Friday December 21, after the 8:15am Mass
  - b. Pastoral council is working on a strategic plan based on the document "Parishes, Holy, Engaged, Alive."
  - c. I will attend spiritual theology for priests at USML Feb 18-28

**Old Business**

- Members of the Finance Council will write a stewardship article to be published in the bulletin. One article will be published each month. Articles have been prepared by Terry Woelfel, Sarah Van Camp and Lynn Wildenberg. Other Finance Council members will provide their articles to Joan for publication.

**Finances**

- Renee Cowart presented the Proposed School Budget for the 2019-2020 school year. The budget is based on total enrollment of 80 students. The educational investment from the parish will be approximately 36% with a goal of 35%. Father is asking that the percentage of the educational investment be verified. A motion was made to approve the Proposed School Budget by Jim Hofacker and seconded by Lynn Wildenberg, motion carried.
- Reviewed the October, 2018 financial reports. A motion was made by Royce Alsbach to approve the October financials, seconded by Dave Pierre, motion carried.
- Harvest Moon fund raising preliminary results, approximately \$64,000
- Reviewed the worksheet of parish support (envelopes and loose change), we are up 15% this year as compared to the same time period last year.

### **New Business**

- Jeff Hofacker will be taking on the pastoral responsibilities full-time along with minimal maintenance responsibilities. Building Services Group provided a bid for janitorial services because of Jeff's responsibility changes. Father will clarify with Mark a couple of questions the Finance Council has:
  - a. The bid doesn't include Wednesday cleaning, understand why and if we are only hiring for four days, pick a different day to skip as Wednesday evening after the NE classes cleaning is needed.
  - b. Is the bid for year-round?
  - c. How many hours a week is this bid based on?An advisory motion was made to hire the cleaning service for no more than \$1,800 per month.

### **Mark Lang's Report**

- No report

Closing Prayer

Meeting adjourned, Jim Hofacker made a motion to adjourn, Terry Woelfel seconded, motion carried.

Next meeting is January 24, 2019 at 5:15 pm in the parish office.

Respectfully submitted by Lynn Wildenberg